



## **BUILDING RULES AND REGULATIONS**

- 1. The last person out is responsible for locking both doors and setting the alarm.**
2. No smoking in the buildings. Outside smoking is restricted to designated smoking areas. Butts and waste must be deposited in supplied receptacles.
3. **Common areas must be kept in clean condition.** Tracking of dirt and mud in said areas is not tolerated. Offenders will be charged with clean-up cost. **When using the kitchen, please put your dirty dishes in the dishwasher and wipe the counter when you are finished preparing food.**
4. **All tenants are to park in the backspaces leaving spaces nearest the building for visitors.** If it becomes necessary to park in the front row, two spots nearest the door are to be reserved for visitors who will be here for two hours or less.

Because parking is at a premium, please park carefully to avoid taking up more than one space.

Overnight parking of vehicles is not allowed. Vehicles left unattended for more than two consecutive nights will be towed at the owner's expense.

5. Parking of vehicles with oil leaks will not be tolerated. Offenders will be charged with clean-up costs.
6. Loud music in the parking lots and common areas is not permitted.
7. Loitering in the parking lots or common areas is not permitted.
8. Pets are not permitted in the buildings.

**\*\*\*Please pay particular attention to the rules in red. Noncompliance with these rules will generate complaints from your fellow tenants\*\*\***